

Form 15-1 – Training Matrix

The following is a list of suggested minimum training requirements for our management staff and workers. Please note that other training may be required to meet the specific needs of the program and/or hazards present in the workplace.

| Target Group | Training Element | Frequency | Scheduled |
|--------------------------|--|---------------|-----------|
| Senior Management | Principles of Accident Prevent and Risk Management | Every 2 Years | |
| | Health, Safety and the Law | Every 2 Years | |

| Target Group | Training Element | Frequency | Scheduled |
|--------------------------|--|---------------|-----------|
| Middle Management | Principles of Accident Prevent and Risk Management | Every 2 Years | |
| | Health, Safety and the Law | Yearly | |
| | Province specific regulations | Yearly | |
| | Use of our Health and Safety Manual | Yearly | |
| | IHSA Supervisory Training | Every 2 yrs. | |

| Target Group | Training Element | Frequency | Scheduled |
|--|--|-----------------|-----------|
| Front Line Management/ Supervisor | Principles of Accident Prevent and Risk Management | Every 2 Years | |
| | MOL Awareness Training | Once | |
| | Health, Safety and the Law | Yearly | |
| | Province specific regulations | Yearly | |
| | Use of our Health and Safety Manual | Yearly | |
| | WHMIS | Yearly (review) | |
| | Fall Prevention | Yearly | |
| | Employee Guidelines | Yearly | |
| | Standard First-Aid | Every 3 yrs. | |
| | Working at Heights | Every 3 yrs. | |
| | JHSC Certification (where applicable) | Every 3 yrs | |
| | IHSA Supervisory Training | Every 2 yrs. | |

| Target Group | Training Element | Frequency | Scheduled |
|-------------------------|--|-----------------|-----------|
| All Workers | WHIMIS | Yearly (review) | |
| | MOL Awareness Training | Once | |
| | Fall Prevention | Yearly | |
| Affected Workers | Employee Guidelines (upon hire) | Yearly | |
| | Working at Heights | Every 3 yrs. | |
| | Fire Extinguishers | Every 2 yrs. | |
| | Powered elevating work platform operator | Every 2 yrs | |
| | Signaling & Traffic Control | | |
| | Standard First Aid | Every 3 Yrs. | |
| | JHSC Certification (where applicable) | Every 3 yrs | |